

TERMS OF REFERENCE

- 1. Position: Facilitator**
- 2. Activity: Regional Youth Forum – Hội Kiến**
- 3. Time: From November to December, 2021**
- 4. Key responsibilities**

- Designing the agenda for the Regional Youth Forum’s online version
- Developing the content for the training of the Regional Youth Forum’s online version
- Preparing for the training with the support from CSDS staff
- Facilitating for the training
- Finalizing a report.

5. Requirements

The following knowledge, skills and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on the job training:

- 5 years of development experience, preferably development facilitation in and with communities;
- Strong understanding of key aspects of community-led development work;
- 2-3 years of coaching/ facilitating experience with youth.
- Strong critical and analytical thinking skills;
- Good written English skills, particularly report writing skills;
- Good computer skills (word processing, excel and power point);
- Humanity, respectfulness, and care for others – especially the vulnerable group.

6. Tentative planning

- Facilitating (Preparation and Facilitation) for 4 sessions
- Designing program and preparing materials for 4 sessions
- Reporting for 1 session

We give equal opportunity to every candidate, regardless of religion, race and gender.

Please send your updated CV and financial proposal (your proposed gross rate per working day in VND) to Ms. Tran Thi Thuong Thuong at thuongtran@csds.vn by 22 October 2021.