**TERMS OF REFERENCE**

The Center for Sustainable Development Studies (CSDS) is a Vietnamese non-governmental organization focusing on youth development activities, community development programs, and global exchange programs. Founded in 2009 in Hanoi, CSDS has developed and implemented diverse activities in many regions of the countries with the aim of contributing to positive change in Vietnam. Our mission is to empower and support young people by providing the opportunities and necessary skills to be agents of change and sustainable development in the community.

Via the Youth Drivers for Change project since 2014, CSDS has organized the program "I-Commit 17" with the companionship and sponsorship of Irish Aid to gain the goal of developing Vietnamese youth through the implementation of social projects.

**Position**: Trainer

**Activity**: I Commit 17

**Time**: From November to December 2021

1. **Key responsibilities**

* **Designing content and training 2 courses**
* Course 1: Overview of sustainable development knowledge
* Course 2: Creating and operating a social project
* **Finalizing a report**

1. **Requirements**

The following knowledge, skills and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on the job training:

* 5 years of development experience, preferably development facilitation in and with communities;
* Strong understanding of key aspects of community-led development work;
* 2-3 years of coaching/ facilitating experience with youth.
* Strong critical and analytical thinking skills;
* Good written English skills, particularly report writing skills;
* Good computer skills (word processing, excel and power point);
* Humanity, respectfulness, and care for others – especially the vulnerable group.

1. **Tentative planning**

* Designing content and preparing material for training: 7 sessions (for 2 courses)
* Delivering the training: 7 sessions (for 2 course)
* Reporting: 2 sessions (for 2 courses)

We give equal opportunity to every candidate, regardless of religion, race and gender.

Please send your updated CV and financial proposal (your proposed gross rate per working day in VND) to Ms. Tran Thi Thuong Thuong at [thuongtran@csds.vn](mailto:thuongtran@csds.vn) by 30 October 2021.